

Key Experts ^(Note2) RP 04/2021

Tenderers are to substantiate their claims, in respect to the proposed Key Expert/s, by complying with and submitting the following at tendering stage:

1. relevant up-to-date CVs;
2. duly filled-in *Professionals Declaration form*;
3. any and all, associated requirement/s listed within the *Literature List form*.

As applicable, Key Experts shall submit a filled-in *Statement of Availability* and the *Self-Declaration form* (as applicable and as per forms annexed below).

<i>Home Help Service Coordinator</i>	
Name and Surname of Expert	
Nationality	
Age	
Qualification Title	
MQF Level (or equivalent)	
Authorisation to practice profession in Malta (<i>choose one</i>)	<i>At hand and is being annexed below.</i>

In case it will be accepted that the same proposed expert fulfills more than one role required - or otherwise - this should be specifically stated here!

Qualifications required are defined with reference to the Malta Qualifications Framework (MQF) or the European Qualifications Framework (EQF) (or equivalent) level descriptors issued through the Malta Qualifications Council (<https://ncfhe.gov.mt/en/Pages/MQF.aspx>).

It shall be the Tenderers' obligation to ascertain that the qualifications possessed by the Key Experts proposed by them are equivalent to the established MQF/EQF Level prior to tender submission. The Evaluation Committee reserves the right to request the determination of the Malta Qualifications Council (MQC) in checking the equivalency of the qualifications, which shall be final. The Malta Qualifications Recognition Information Centre (MQRIC) is the competent body within the NCFHE that recognises

qualifications against the Malta Qualifications Framework (MQF) and whose portal can be accessed here <https://ncfhe.gov.mt/en/services/Pages/All%20Services/mqric.aspx>

Key Experts whose qualifications do not meet the minimum requirements in terms of equivalency, or the equivalency of which is dubious or cannot be determined, shall be rejected.